

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**

**Monday, June 6, 2022 6:15pm**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

The meeting was called to order at 6:16 pm and Roll Call was taken:

**Trustee Lovato – Present**

**Trustee Sedillo – Absent**

**Trustee Chavez – Present**

**Trustee Hall – Present**

**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the agenda as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Approval of the May 2, 2022 Regular Meeting minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to TABLE this item. Trustee Chavez seconded the motion. **ITEM TABLED**

**3.0 Approval of the May 11, 2022 Special Zoom Meeting minutes- Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the May 11, 2022 Special Zoom meeting minutes as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**4.0 Approval of the May 16 Regular Meeting minutes- Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the May 16, 2022 Regular meeting minutes as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**5.0 Discussion/Approval of the June 6, 2022 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the June 6, 2022 Bill List. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment** – Mr. Gerald Chavez addressed the Board and the Mayor. He asked the Board to consider deeded some cemetery plots to the American Legion Post 22 so they could erect bleachers to spectators for ceremonies that are held there. Trustee Hall said that he did not think it necessary for the Town to deed the plots. He thought that the Town could just allow the bleachers to be placed there. A memorial plaque could also be placed on the bleachers. This will be discussed further as an agenda item in the near future.

**6.0 Department Updates:**

**Police-** Sergeant Jason Downing presented the attached written report to the Board.

# ESTANCIA POLICE DEPARTMENT MAY, 2022 REPORT



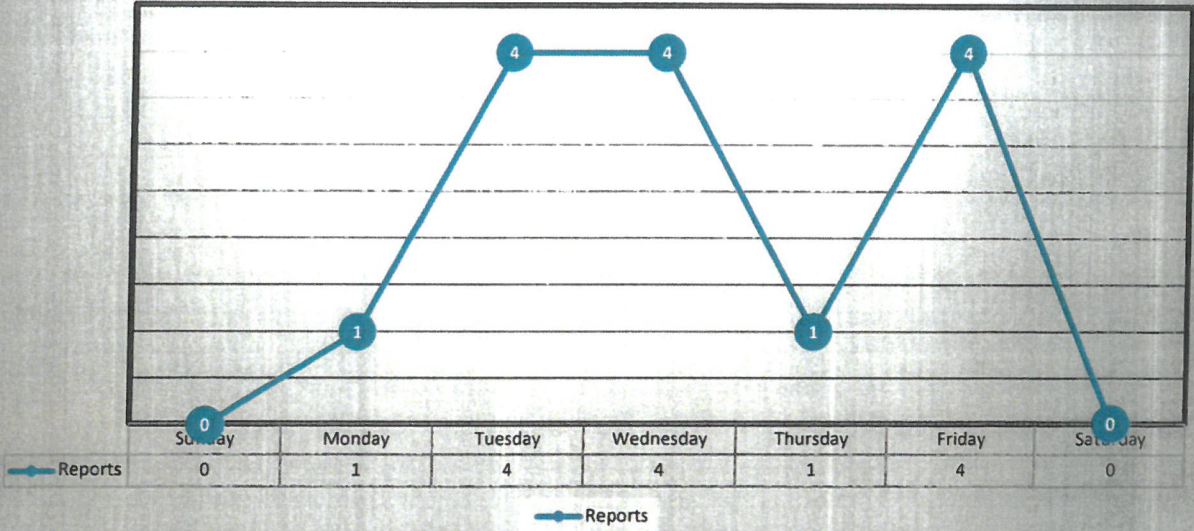
Sgt. Jason Downing, PhD  
ESTANCIA POLICE DEPARTMENT

Dispatch Activities	February 2022	March 2022	April 2022	May TCSO 2022	May EPD 2022	Month to Month Trend (March-April)
EPD Response*	33	24	47		66	
TCSO Response*	49	65	45	52		
<b>Combined</b>	<b>82</b>	<b>89</b>	<b>92</b>		<b>118</b>	<b>+24.76%</b>
<b>Call Type</b>						
Livestock			1			
Abandoned Vehicle					1	
Accident w/o Injury						
Abdominal Pain					1	
Accident w/Injury						
Alarm				1		
Animal Problem			3		7	
Arrest				2		
Assault					1	
Assistance			2	1	1	
Wanted Person						
Welfare Check			1			
Abandoned Vehicle						
Abduction						
Blood Pressure					1	
B&E (Burglary)						
Battery						
Close Patrol			2	2		
Custody Dispute				1		
CYFD Referral						
Damage To Property				1	1	
Disturbance			1	1	1	
ETOH (Alcohol)					1	
Falls						
Fingerprinting						
Follow Up					1	
Fire Alarm					2	
Fraud					1	
Harassment			1		1	
Illegal Control Burn			1			

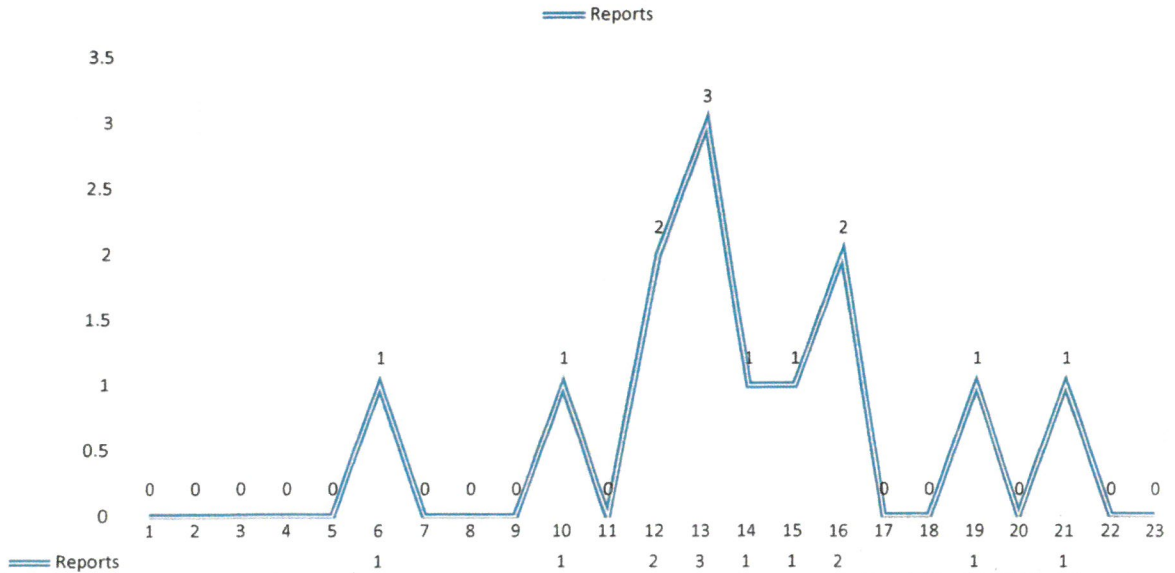
Information			5	3	2	
Illegal Dumping				2		
Irate Customer			1			
Noise Complaint				3	2	
Motorist Assist					1	
Paper Service			8	6		
Reckless Driver					1	
Security Check					2	
Sexual Assault/Rape						
Shots Fired				1	1	
Narcotics				1	1	
Smoke Check						
Domestic Violence				3	1	
Stolen Items				2		
Suicidal Person						
Suspicious Activity				2	4	
Suspicious Person			4		1	
Suspicious Vehicle			1	1		
Theft			1	1	2	
Traffic Stop			9	7	10	
Trespass			1	1	1	
Vandalism						
Unwanted Person				2	1	
Warrant Service			2	2	2	
Witness- Drug Test			1			
<b>Totals</b>			<b>45</b>	<b>52</b>	<b>66</b>	

EPD Data Charts

Day of Week Chart  
-May Report-



TIME OF DAY CHART  
-MAY REPORT-



## General Updates

### **Emergency Lifesaver Training**

Estancia Police Department will be hosting a training course in July.

Training will be conducted by Albuquerque Fire Rescue.

All neighboring law enforcement departments have been invited to attend.

(see attached document)

### **Stolen Vehicle Recovery (June 2022)**

Recovered vehicle stolen from Chicago.



# EMERGENCY LIFESAVER TRAINING



## INCLUDED TOPICS

-First Aid/CPR Refresher

-NARCAN

-Bleed & Control (Tourniquet & Trauma Kit\*)

\*Will count towards required annual Tourniquet and Trauma Kit in-service training  
(NMSA 29-7-7.7)

**Date:**

July 18, 2022 (Monday)

**Time:**

10:00 - 12:00 hrs

**Location:**

Torrance County Dispatch Classroom

751 Salt Mission Trail

McIntosh, NM 87032

**Open to all Law Enforcement**

**Instructors:**

Albuquerque Fire Rescue



**Sponsored By:**

Estancia Police Department



**RSVP: [jdowning@townofestancia.com](mailto:jdowning@townofestancia.com)**

**FREE COURSE**



Sergeant Downing was thanked for the great job he is doing with the PD. The presence of the PD at our schools and around town is very much appreciated. Sergeant Downing said he is working on reviewing and revising some of the department's policies and will present those for review and approval at a later date.

**Planning and Zoning /Animal Control** – Mayor Dial took this opportunity to swear in our New Planning and Zoning Code Enforcement/Animal Control Officer William Teaney. We are happy to have Mr. Teaney on our staff. Mayor Dial said that his first priorities will be to get our Animal Control up and running. Then he will begin training on P&Z and Floodplain Management.

**Fire-** Volunteer Fire Chief Chris Wolonsky said that we secured the cab and chassis for our new fire truck, which is great news. He said they have been handling a lot of brush fires and he is very concerned about the hazard of fireworks.

**Library** – Head Librarian Ms. Angela Creamer presented the following written report:

### **June 2022 Library Report**

#### **Childrens Programming:**

52 Children and Adults enjoyed Box and Bubble Day!

We have 61 Children signed up for summer reading so far!

Estancia Elementary K – 4<sup>th</sup> grade visited the Library during their Park day. Angela did a presentation on the Summer Reading program, and visited with the children and teachers about the many services the Library offers.

Friday, June 24<sup>th</sup> Dr. Blythe from Sandia Labs will be bringing her electron microscope to the Library. Everyone is invited. This is a free event sponsored by Explora Childrens Museum. (Free)

Tuesday, July 12<sup>th</sup> Mr. Albert the Science guy will be doing a science experience with the Library Lizards. (Free)

Friday, July 14<sup>th</sup> Albuquerque Bio Park will be visiting the library with live animals for a presentation on dessert and ocean life. (\$75.00)

Wednesday, July 20 Milligan Ranch Petting Zoo will be at the Library. (\$325.00)

#### **For the Community:**

The Grief and Loss Support Group has begun meeting at the Library on Saturdays at 10am. The group is being led by Jennifer Freer from Sunshine Wellness in Mountainair. The group has grown to 9 persons attending.

The Adult Book club has begun to meet regularly on the last Friday of the month.

#### **Financial:**

The Book Sale raised \$36.50.

**Barbara, Lori and I thank you for your support!**

**Maintenance** Mayor Dial told the Board that Well 3 is now rebuilt. He is working with the State to complete the CCR report. PW employee Edwin Bencomo will be attending training that will help he get Water certified. Well 8 is completely rebuilt. The PW department received their new side-by-side vehicle. The workforce connection guy is working with us and Tom Perkins will be spraying the weeds. Mayor Dial gave a big thank you to the whole PW staff for their dedication and hard work.

**Administration-** Clerk Michelle Jones said that the Town was approved for MAP funding and COOP funding. We will be facilitating active shooter training on June 30<sup>th</sup> for all Town employees, and we hired a new Deputy Clerk, Courtney LaBrum. Her first day will be June 20<sup>th</sup>.



## Old Business

### **7.0 Request a painted crosswalk on Highland – Discussion and Possible Action**

More discussion and research is needed before we can move forward on this. Children at Play signs need to be posted and the crosswalks at the school need to be repainted. **NO ACTION, INFORMATION ONLY**

### **8.0 Information about the Pool Opening – Information Only**

Mayor Dial and Clerk Jones told the Board that the pool staff, along with our PW, are working very hard to get the pool ready for the health inspection that will take place on June 9. If we pass this inspection, we can open on June 14<sup>th</sup> as planned. We will be open from 12:00pm to 6:00pm Tues-Sat. We will have lap swim, swimming lessons, and the swim team will practice at the pool. We will offer daily fees as well as individual and family season passes. We are not increasing any of our prices for our customers.

## New Business

### **9.0 Presentation from resident Cruzita Zamora about maintenance at the Veterans Plaza- Discussion and possible action** Ms. Zamora was not in attendance at the meeting. **NO ACTION**

**10.0 Presentation from resident Emily Sanchez about the snack bar at the pool- Discussion and possible action** Ms. Emily Sanchez told the Board that she is interested in selling food and drink this summer in our pool snack bar area. Mayor Dial said he is not in favor of doing this. Clerk Jones expressed that she is not in favor of doing this either. Ms. Sanchez said she has a food trailer in Tajique. She presented a packet to the Board. The packet included a certificate of liability insurance, her federal ID number, her Torrance County business registration, her workforce connection worksite request form, her Town of Estancia Business registration, and a sample menu with proposed items and prices. She also presented the Board with a copy of page 1 of the Anti-Donation Clause; Article IX, Section 14; highlighting D. She said, among other things, that she did not want the kids at the pool to have to walk to the store to get food or drink. She said she could rent the snack bar part. She said she has two kids through workforce. She said the building could be used and could be a service to the public. Trustee Hall read a portion of the anti-donation clause and said, in summary, that we would need legislative approval. Ms. Sanchez said that we would not need that level of approval. Clerk Jones said, in summary, that we would have to get a fair market value of the snack bar and offer the rental opportunity to everyone if we were going to do it. Mayor Dial said, in summary, that he was not interested in pursuing this. That we were focused on just trying to get the pool open. Ms. Jones referenced the past attempts at opening the snack bar and that we did not open it primarily due to theft. Trustee Chavez asked Ms. Sanchez if the Town would be liable if the snackbar was broken in to and her property was damaged or stolen. Ms. Sanchez said that the Town would not be liable. Ms. Jones suggested that she use the area right outside the pool to sell. Ms. Jones said that if we wanted to open it, we should do it ourselves. Trustee Lovato said, in summary, that he was not opposed to Ms. Sanchez's idea; that he liked the idea of opening the snack bar. Ms. Sanchez said, in summary, that she may be in attendance on the 9<sup>th</sup> or the 14<sup>th</sup> and she would pursue this further. **DISCUSSION ONLY, NO ACTION**

### **11.0 Discussion of security options for the pool- Discussion and possible action**

Sergeant Downing said that right now we are looking at a camera system for the PD, Pool, Library, and Town Hall. Because of the end of the fiscal year, whatever we pursue would not be implemented until July at the earliest. He said one of his concerns would be the question of who would be monitoring the cameras. There will be further discussion about whether the cameras will be monitored or reviewed after an incident occurred. **DISCUSSION ONLY, NO ACTION**

### **12.0 Discussion of 4<sup>th</sup> of July fireworks- Discussion and possible action**

Mayor Dial said that Fire Chief Wolonsky has a concern about our liability of something were to happen as a result of our 4<sup>th</sup> of July fireworks display. Chief Wolonsky said that he is also very concerned about private citizens setting off fireworks during this time when the threat of a fire is so high. He mentioned again that

they are being called out often to put out brush fires. He strongly suggested that the Town adopt a ban on fireworks now. The ban can be rescinded if conditions improve. The State Legislature has enacted a fireworks restriction and a ban on the sale and use of certain fireworks. **ACTION TAKEN:** Trustee Hall made a motion, pursuant to State Legislation Section 60-2C-8.1 restricting the sale and use of some fireworks within the municipality of Estancia. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**13.0 Executive Session- As per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Section 8 (H) the sale or purchase of real property-**

Trustee Hall made a motion to go into Executive Session, Pursuant to NMSA 1978 10-15-1 Section 8 (H) to discuss the sale or purchase of real property. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Hall- yes, Trustee Lovato- Yes, Trustee Chavez – Yes. **MOTION CARRIED**

**Executive Session began at 7:52 pm**

**Return to Regular Session. ACTION TAKEN:** Trustee Hall made a motion to return to Regular Session, stating that the only item discussed in Executive Session was the item on the agenda and no action was taken. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**Regular Session resumed at 8:05pm.**

**14.0 Mayor/Council:**

**Trustee Hall** requested that Executive Session be placed last on the agenda. Ms. Jones will do this. Trustee Hall also thanked the Public Works department for their hard work and dedication to the Town. He also encouraged all to participate in the community garden.

**Trustee Chavez** also thanked the Public Works department for their work.

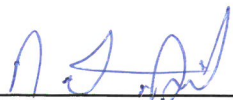
**Trustee Lovato** said that the Events Committee would like to have a movie ready to show on July 4<sup>th</sup> incase we cannot do fireworks. We will try to rent the Sandlot. He is gathering a committee together to work on the baseball field. He is pursuing the purchase of a huge tree for Christmas that will be set up at the park .

**Mayor Dial** had no update for this meeting.

**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:17 pm.

Approved: 

Date: 6/20/2022

Attest: 

Date: 6/20/2022